

## **LUTSEN TOWN BOARD**

March 18, 2025

### **AGENDA**

1. Call to Order:
2. Pledge of Allegiance
3. Approval of Agenda
4. Approval of February Monthly Meeting Minutes  
Review of Annual Meeting Minutes
5. Commissioner's Report (Ginny Storlie)
6. Clerk's Report: Correspondence: 3 phone calls forwarded to fire dept; 6 new townhall rentals booked, Email; Fire State Aid and Police State Aid Form Deadline, 2025 Multifamily Consolidated RFP/2026 HTC Round 1 Important Dates and Information, Minnesota Office of the State Auditor update, 2024 MATIT'S WORKERS' COMPENSATION PAYROLL AUDIT; filed, Sen. Champion reappointed to IRRR Advisory Board, MAT 2025 Spring Short Courses, City of Grand Marais Weekly Update, Broken table leg reported to supervisor Friesner, March 12: American Heart Association BLS CPR Training; forwarded to Fire/EMS, IRRR Board Meeting Recap, Arrowhead Area Agency on Aging updates, PERA Webinar: Maintaining Member Records, Minnesota Association of Townships newsletter, Community Outreach Program for fire; forwarded to fire chief, Survey from Auditor Blaha; completed, FEMA Message to Grant Recipients on Manual Review Process, Public hearings for Housing & Community Development Action Plan, Special Monthly Public Hearing Notice- Cook County Planning Commission; forwarded to supervisors, Request for Public Records On Short-Term Rental Properties; forwarded to planning and zoning, PERA Employer Newsletter: Spring Edition, CCHE March Newsletter, Important update to your Microsoft 365 subscription, Minnesota Office of the State Auditor weekly update
  - A. Ballots and election material created/picked up
  - B. Last minutes election judge trained and approved by supervisors
  - C. Annual Meeting prep/minutes; emailed donation recipes for requests
  - D. Attended PERA webinar
  - E. Fire stickers ordered/ custom made/ batteries and pad ordered for deliberator
  - F. All accounts; passwords logged
  - G. Office open for absentee ballots
  - H. SAMS registration renewal
  - I. Playground grant meeting
  - J. Review grants available
  - K. Post LBAE notices
7. Treasurers Report
8. Review and Approval of Claims
9. Fire Report and EMS Report
10. Supervisor Reports
  - A. Carl Friesner
  - B. Lollie Cooper
  - C. Chris Homyak
11. Old Business
  - A. Consideration to make Lutsen Township suitable for emergency shelter; generator/red cross
  - B. Installation of personal convection oven at Lutsen townhall (installed and kitchen rearranged/plug in issue)
  - C. Request for Lutsen township to take over ownership of new fire hydrants update
  - D. Insurance update for broken fire bay garage door (last payment cleared)
  - E. New township website design-Phil Crieghton
  - F. Eagle Brook donation
13. New Business
  - A. Ball park summer dates for youth sports

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14. Donations: Lutsen Fire Department Relief, Temperance Traders LLC (North Shore Winery)
15. Citizen Comments:
16. Adjournment: